

# Course Syllabus WEB106R: Resource Management in Primavera P6 Web Access Rel 7

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**Duration:** 1 Days

## What you will learn

This course provides hands-on training in P6 Web, focusing on resource management. Participants will gain a thorough background in the concepts of resource management by adding a resource to the enterprise resource pool, planning for resource needs in future projects, staffing resources on current projects, and managing resources to ensure they are fully utilized.

A case study provides an opportunity to apply new skills in resolving resource over-allocation.

Professional Development and Continuing Education Units:  
Earns 6.5 PDUs and .65 CEUs

## Learn to

- Execute long-range resource planning
- Staff resource requests
- Create resource teams
- Manage allocation
- Assess staffing needs
- Administer the resource pool

## Audience

- Business Analysts
- End Users
- Functional Implementer
- Project Manager

## Prerequisites

- Required Prerequisites*
  - Knowledge of project management basic principles
- Suggested Prerequisites*
  - Project Management in Primavera P6 Web Access Rel 7

## Course Objectives

- Create Role Teams
- Plan Resource Usage
- Manage Allocation
- Staff Resource Requests
- Administer the Resource Pool
- Create Resource Teams

## Course Topics

### Administering the Resource Pool

- Add a resource
- Assign roles
- Assign resource codes

### Creating Resource Teams

- View a resource team on the Resource Team Summary portlet in a dashboard

### Creating Role Teams

- View the un-staffed roles in the Open Requests for Resources portlet on a dashboard

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### **Resource Planning**

- Assign resources at the project or WBS level
- Spread resource allocation across the life of the project
- Split resource allocation

### **Managing Allocation**

- Use the Resource Team Summary portlet to view allocation
- Use the Usage tab to analyze units and costs
- Group and filter data in the Analysis tab

### **Staffing Resource Requests**

- Use the Open Requests for Resources portlet to assess staffing needs
- Fill an un-staffed role assignment